

Dear Parents and Caregivers

Our school opened in 2014 as an Independent Public School (IPS). This means that we already have an active and committed School Board. Some of our current members have been appointed for a three year term as of May 2014.

Two positions have become available for a two or three year term commencing in Term 2 this year. The Board is very keen to have a parent or community member who has the capacity to work collaboratively with others; can work through consensus decision-making processes in order to achieve good outcomes for our students and enhance the reputation of our school in the broader community.

To give you an idea to the commitment required to be a HPPS Board member I have included the following information from our School Board's "Terms of Reference".

**Board Meetings:**

- a) The Board will meet twice per term - week three and week seven of each term. Other meetings may be called as required.
- b) The Chairperson of the Board is to convene Board meetings by giving at least one week's notice. The meetings are to be conducted on the school premises commencing at 7.00pm on the Wednesday of the designated weeks for meetings.

**The Board has the following powers and duties:**

- 1) to take part in:
  - a) establishing and reviewing from time to time, the school's objectives, priorities and general policy directions
  - b) the planning of financial arrangements necessary to fund those objectives, priorities and directions
  - c) evaluating the school's performance in achieving them, and
  - d) formulating Codes of Conduct for students at the school.
- 2) to determine in consultation with students, their parents and staff a dress code for students when they are attending or representing the school
- 3) to promote the school in the community
- 4) to approve:
  - a) charges and contributions for the provision of certain materials, services and facilities under section 99(4) of the School Education Act
  - b) extra cost optional components of educational programmes, under section 100(3) of the School Education Act
  - c) items to be supplied by a student for use in an educational programme, under section 108(2) of the School Education Act and
  - d) any agreements or arrangements for advertising or sponsorship in relation to the school under section 216(5) of the School Education Act.

**The Board cannot:**

- a) intervene in the control or management of the school
- b) intervene in the educational instruction of students
- c) exercise authority over teaching staff or other persons employed at the school
- d) intervene in the management or operation of a school fund.

If you are interested in the position/s please complete the attached nomination form and return it to the school in an envelope addressed "Private and Confidential" – The School Principal, Mrs Lee.

In the event of more than two nominations being received an election process will be conducted with each parent of children enrolled in the school entitled to a vote. In the event of an election, candidates will be invited to submit an election statement consisting of no more than 500 words to be distributed through the school newsletter.

On behalf of the School Board I urge you to consider nominating for a position on the School Board and becoming part of a whole school team committed to making a good school great.

Jennifer Lee (Principal)