

## M2 Pre Primary Class Meeting

### M2 Staff:

Teacher: Mrs Su Lim

Education Assistants: Mrs Cathryn Guy



### General House Keeping:

#### School Times:

8:40am	Doors Open	8:50am	First Bell to signal commencement
10:50am	RECESS	12:40pm	LUNCH
3:00pm	Close of day		

**Late arrival/picking up early:** If arriving after 9am, a late note needs to be filled in and brought to class teacher. If picking up early, a sign out note needs to be filled in and brought to the class teacher. Both notes are available at the front office.

**Late for pick up:** If you are running late to collect your child, do ring the school as soon as you are aware and the message will be passed onto your classroom teacher. Staff often attend afterschool meetings, therefore your child may be supervised at the front office while they wait for your arrival.

**\*\*Also please let the teacher know if your child is being picked up by a different adult.** If this is a regular scheduled occurrence due to work commitments etc, please let your classroom teacher know.

**Parent Help:** We would love the help and extra pair of hands. Parent Roster will go up as of **week 8** this term in order to give the children some time to settle into routine. If you can spare some time, we prefer mornings as this is when we do the bulk of our intensive learning. From drop off in the morning until 10:30am. It would be most appreciated. We also understand that some parents are unable to come in due to work commitments but would still like to offer a helping hand. You can do so by donating recyclables that we can use in the classroom. E.g. paper towel rolls, egg cartons, cereal boxes, unwanted empty containers, unwanted old spoons/cooking utensils for role play.

**Healthy Food Policy:** At Hammond Park Primary, we encourage families to pack a healthy recess and lunch for their child. Preferably a piece of fruit for recess and a good amount of lunch. Drink bottles to contain only water as this follows the Department of Education Healthy Food and Drink Policy.

**Crunch and Sip:** Children will need to bring in **daily**, a small amount of fruit or vegetables in a small container/zip lock bag **separate to their recess fruit** to have in the afternoon for about 5 minutes (Please be mindful, a whole piece of fruit often takes too long for your child to finish).

**Birthdays:** If you choose to bring in something for your child to share with the other children in the class, we will share this out at the end of the day. Cupcakes are ideal as they are individual and easy to share out. The canteen is also providing a service where you are able to order a class set of cupcakes to be delivered to the classroom at the end of the day. Please see a canteen representative for more details. Please be aware that we are an 'allergy friendly school' so we would appreciate it if you refrained from using nuts in any birthday treats.

**Library Day:** Our class library time is a **Monday** after recess. This is when your child is given the opportunity to borrow a book independently. If you would like to change your child's library book on a more regular basis, our library officer encourages this to be done before school on a Monday, Wednesday or Friday.

### **Daily Procedure in M2:**

As the doors open at 8:40am, this is the time for your child to be organised for his/her day. Unpacking of bags so that lunch boxes and other containers are placed in the appropriate spot. In Pre-primary we teach and encourage independence, therefore, please allow them to be responsible for their own belongings. Once all of their morning jobs are completed, settle them with a book from the book corner.

\*\* At Hammond Park Primary, we have a 'No Hat, No Play' policy. To avoid a "no play" situation, in Pre-primary, we prefer that your child's hat stays at school in their trays. This is so we can prevent lost/forgotten hats.

### **Our Class Programmes in M2:**

#### **Morning Meetings:**

Is a Hammond Park Primary whole school approach to '**getting each day off to a great start**'. For 20 minutes in the morning, each class gathers and participates in **4 components** to help create community and reinforce academic and social skills in lively ways.

**1) Greeting**

**2) Morning Message**

**3) Group Activity**

**4) Sharing**

## **On Entry Assessment:**

We are currently in the process of carrying out this mandated assessment on Literacy and Numeracy for all PP children. The initial assessment is to be completed by week 6 of this term. Every child is assessed one to one and teachers use this valuable information for class programmes and planning. Once completed and the data is analysed, you will be informed and meetings will be arranged to discuss the findings (Watch this space).

## **English:**

At HPPS, whole school English blocks are run in the morning. In PP, we set small group English activities for the children to complete and rotate while the teachers work with a group of children to develop reading strategies and comprehension skills. We also practise writing everyday in engaging activities to develop their writing skills and stamina.

## **Phonics programme:**

Letters and Sounds is our K-2 phonics programme. In PP, we use this program in conjunction with Jolly Phonics to teach the necessary sounds needed for consistent and independent segmenting and blending of letters so your child can read and write. Such a skill can take time to grasp, which is why we ask for your support at home as frequently as possible.

**Sight word Programme:** Learning words by sight (not sounding out). Some words are impossible to sound out therefore this skill of learning certain words by sight is an important skill that needs to be automatic and fluent in order for your child to be fluent readers. Words will be coming home in their reading folders starting **Week 4**. They are returned to class every morning and stay at school over the weekend. Take the time to practise these words everyday and when the classroom teacher sees that your child is ready, a new set of words will be sent home.

**Reading Programme:** Starting **week 6**. Children will take home a home reader book in their reading folders for practice. They will need to bring the books back **daily** in order to exchange it for a new one. Like the sight words, they will stay at school on a Friday and **not** be sent home for the weekend.

**\*\*** Please also let the classroom teacher know if your child has seen or is still seeing an OT or Speech Therapist etc. Meetings can then be made to discuss the situation further.

## **Mathematics:**

A whole school Mathematics block is run during the day which also consists of small group activities. During these group rotations, the teacher will cater for each child and differentiate activities based on their developmental mathematical needs, teaching skills and strategies such as 'Counting On' and understanding of mathematical terms as outlined in the Western Australia Curriculum.

## **Science & Humanities and Social Sciences:**

These two learning areas will be integrated into both our English and Mathematics programs as it ties in well with both learning areas.

**Monday afternoon PP FMS:** Every Monday afternoon, beginning week 4, your child will be involved in an FMS (Fundamental Movement Skills) programme that will explicitly teach them the basic movement skills needed. (E.g. running, hopping, balancing, skipping etc.)

- Please send them in with appropriate footwear.

## **ICT:**

We really appreciate the many parents of Hammond Park Primary who have made the payment towards the iPad Co-Contribution. This has allowed the children to have access to 8-10 iPads per class. We integrate the Interactive Whiteboard and iPads into our daily learning, often using apps such as Reading Eggs, Mathletics and Pic Collage to support the developmental needs of your child.

**Thank you in advance for your support and patience. We are looking forward to having a fantastic 2016 at HPPS!**