



**Parent/Caregivers Meeting
F3 2018
"Learning Together Everyday"
Miss Sophie Menaglio
Mr Greg Leeson (Special Needs EA)**

Our school motto encompasses the philosophy of learning together every day. Successful learning is an outcome of collaborative relationships between students, teachers, parents/caregivers and support personnel. Not a day goes past when I don't learn something new and I am sure the same can be said for everyone at our school.

Communication

Please feel free to make an appointment to see me regarding your child's progress or any concerns you may have. You are also more than welcome to just pop in to say hello! I am available most afternoons until 4.30pm and from 7.00am each morning by prior arrangement. Staff meetings are held on Tuesday afternoons and team collaborative meetings are held on Thursday mornings.

Changes to personal details/ Circumstances

Please inform the school of any personal information changes such as medical issues, custody arrangements, telephone numbers or changes of address. It is important for the safety and wellbeing of your child that we are made aware of these changes in order to support your child and contact you when necessary.

School Hours

8:50 - 3:00 please ensure your child arrives in time to commence work at 8:50.

Recess: 10:50 - 11:10 Lunch: 12:40 - 1:20

Morning Meeting occurs every morning between 8:50 and 9:10.

Classroom Overview

The classroom is a place of learning and personal development. Your child will be encouraged to develop both academically and socially. Teaching explicit skills will continue throughout Year Five. Your children will also be supported in the development of time management and organisational skills. These skills are valuable life skills that will assist your child throughout their learning journeys. ICT is a general capability that underpins the Australian Curriculum. We will be using technology to enhance learning experiences and develop the students' skills in researching, investigating, analysing and forming opinions. I will be introducing strategies for collaborative learning in the classroom, which requires team skills, good communication and managed risk taking.

All students are expected to be considerate and work in a manner that does not disturb others from learning, whilst always ensuring they are following our school PBS expectations.

Google Classroom

As part of our Digital Technologies learning and in order to communicate with each other the children all have a Gmail account, which can only be used for school, related activities. The email function is **disabled** on this account. Parents can access at anytime through their child's account in order to keep up to date with the daily routines of the class.

Google Classroom also allows students to keep in touch at home in order to help each other with homework and ask questions if they have been absent. I will also post regular updates and photos of classroom activities, providing students have photo permissions. Individual student work won't be public, for privacy reasons.

Academic Program:

The academic program consists of English, Mathematics, HASS, Science, Health, Design & Digital Technologies. In every class there are a range of abilities and we cater for these by providing activities that are open ended. Students will be taught the same concepts but may consolidate learning at various levels of difficulty. Every child will experience targeted small group work with me on a daily basis.

Students will be aware of learning requirements for each lesson through the use of Learning Intentions WALT (We Are Learning To) and Success Criteria.

English Block (0910-1050)

Students will be placed in ability groups to complete formalised spelling, writing, language and reading activities. Children will be exposed to a number of text types including multi modal digital text and texts that link to other learning areas. We have incorporated programs such as Reading Eggs, Australian History Mysteries, Behind the News and World Book Online into our class program to support our English, Science and HASS programs. Talk 4 Writing is HPPS's whole school approach to teaching writing. This is an engaging and challenging program where students are scaffolded through stages of the writing process, creating high quality, structured texts and building on their bank of vocabulary and creative ideas.

Mathematics (1110-1240)

Mathematics blocks cover Number & Algebra, Statistics & Probability and Measurement & Geometry. Mathematical concepts will also be covered in other learning areas, such as Science. I will be using Mathletics with your child to support learning in the classroom. This site is aligned to the Australian Curriculum and your child will be guided daily as to which activities they should attempt. For example if we have covered measurement in centimetres there will be numerous activities for your child to practice. If you wish to know more about the Australian Curriculum please do not hesitate to ask.

PBS

Positive Behaviour Support is a school wide framework aimed at improving the academic and behavioural outcomes of all students. PBS works to establish a climate in which appropriate behaviour is the norm. This occurs through the use of proactive strategies and the explicit teaching of behavioural expectations. Data is used throughout the process to assess the types of behaviour, the need for change and the effects of the intervention. Systems are created within the school that ensure that the interventions are implemented consistently and that the change is sustainable.

Through this program, Hammond Park Primary School will implement evidence-based approaches to managing student behaviour. There will be an emphasis on data based decision making with the program being evaluated regularly and practices adjusted to make sure the process is achieving effective results for our school.

Our school expectations are "We are RESPONSIBLE, We are RESPECTFUL, We are SAFE, We are LEARNERS."

Specialist Classes

Library – Monday

Art – Wednesday with Mrs Gilks

PE – Tuesday with Mr O'Brien

Music – Friday with Miss Winfield

LOTE (Indonesian): With Ibu Francis

Morning Routine

The classroom door is opened from 8:40am. Please encourage your child to take responsibility for his/her belongings. Upon arrival at school, students should ensure that their pencils are sharpened and all materials required for learning have been taken inside the classroom. It would be appreciated if you could replace any stationery, as your child needs it. Borrowing erasers, sharpeners and other stationery items disrupts learning in the classroom.

Homework

Students will be provided with homework on a weekly basis. Students have the chance to earn more points dependant on the amount of homework they choose to do. Spelling and daily reading homework is compulsory and additional Maths, English, HASS or Science may be given each week. Studyladder is also available, but is the student's own choice to complete. The structure of homework allows the students to have a flexible approach to the completion of homework. Please encourage your child to read a wide range of texts (newspapers, books, information brochures) for enjoyment. Children learn to read by reading - the more they read the better readers they become.

Absenteeism

Absentee notes are a legal requirement. Please send a dated note to school immediately following an absence or send me an email. If your child has an appointment during school time you must go through the office and they will provide you with a "leave pass" slip to pass on to me for my records. Emails are considered an appropriate means of communicating absenteeism.

The office is now using an iPad to log students arriving late.

Excursions

In order to develop and consolidate learning we will be going on a range of excursions, which you will be notified of in advance.

TERM 2 – HASS related, information to follow

Allergies

Our school is allergy aware. Our class has several students with specific allergies and medical requirements. As a precaution, please be aware of this and avoid sending nuts to school in your child's lunch. If your child is bringing in a cake or cupcakes etc for their birthday, we ask that these do not contain nuts.

Routines at home

Please ensure your child has a consistent daily routine. During the week it is important that they have a good nights sleep and a hearty breakfast before coming to school. This will assist in ensuring they are in the best physical condition to learn. Your child is now reaching an age where they should take some responsibility for themselves. Simple tasks such as packing their own bag, ensuring they have completed homework and helping around the home are good time management skills.

Individual Education Plans (IEPs)/ Individual Behaviour Plans (IBPs)

At HPPS, we differentiate learning and instruction that takes place everyday in the classroom to cater for a diverse range of abilities and needs. If your child has been identified by the teacher as having additional needs and support, an IEP will be written to ensure they access the curriculum at an appropriate level. Should your child require an IEP, I will contact you to organise a suitable time to meet and discuss the plan. IEP/IBP meetings usually take place around week 5 of the term, and the plan is usually reviewed each term or semester.

Remember each child is different and as long as they try their best they should achieve their goals and celebrate success.

I hope you have found this summary informative. Please do not hesitate to contact me if you have any further queries.

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