



Hammond Park
PRIMARY SCHOOL

M1 Pre-primary Information 2018

Teacher: Ms Carmen Tulloch
DOTT Teacher: Mrs Danielle Dunn (Tuesday)
Education Assistant: Mrs Alice Pye

Welcome to Pre-primary in Murrumbidgee Block at Hammond Park Primary School.

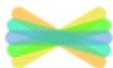
School Times:	8:40am	Doors Open
	8:50am	Start of school day
	10:50am	RECESS
	12:40pm	LUNCH
	3:00pm	Close of day

Daily Requirements

Each day your child will need a bucket hat, drink bottle and appropriate footwear. Please note we have a 'No hat, No play' policy. Students are required to wear school hats at recess, lunch and during outdoor activities.

- On days your child has sport please make sure they are in running shoes
- faction shirts may be worn on Fridays
- library is on Thursday, library bags are required in order for students to borrow books

Parent Communication



As a way to communicate easily with parents a class account has been set up on **Seesaw**. Please scan the QR code where you will be taken to the class account where you can sign up. This can be downloaded as an app from Apple or Android devices or alternatively, can be accessed by the website. It is a free, secure service that allows for easy communication between home and school. Photos of what we have been doing in class, and reminders about upcoming events will be posted here.

The school uses a Skoolbag App to communicate with parents. Please download the app by searching for Hammond Park to keep up to date with whole school events. Newsletters can be obtained from the school's website or through the app.



Absences/Late arrival/Picking up early: If arriving after 9am or picking your child up early please go to the front office and sign your child in or out. Please inform the school when your child is away as we are required to keep records of all absences.

Late for pick up: If you are running late to collect your child, please ring the school as soon as you are aware and the message will be passed onto your classroom teacher. As staff often attend meetings afterschool, students will be supervised at the front office until you arrive. Please let the teacher know if your child is to be picked up by an alternative adult. If this is a regular scheduled occurrence due to work commitments etc, please inform the classroom teacher.

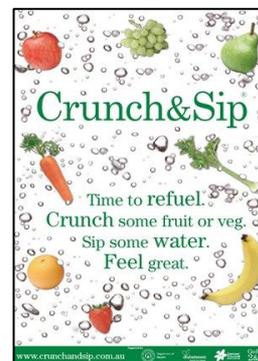
Parent Help: We appreciate the help and extra pair of hands in our classroom. A parent roster will commence in **week 8** this term in order to give the children time to settle into class routines. If you have time spare between 8:50 and 10:30am please put your name down.

Please send in recycled materials that can be used in the classroom. E.g. paper towel rolls, egg cartons, cereal boxes, unwanted empty containers, unwanted old spoons/cooking utensils for role play.

Healthy Food Policy: At Hammond Park Primary, we encourage families to pack a healthy recess and lunch for their child. Drink bottles should only contain water as this follows the Department of Education Healthy Food and Drink Policy.

Crunch & Sip: Children will need to bring in a small amount of fruit or vegetables in a small container/zip lock bag **separate to their recess** to eat in the afternoon for about 5 minutes. Please be aware, a whole piece of fruit can take too long for your child to finish.

Canteen: Lunches are available to order on Wednesdays, Thursdays and Fridays. Lunch orders can be ordered through the Quickclicks app <https://quickcliq.com.au/>. In Term 3 M block parents will be required to volunteer at the canteen to assist the P&C in making lunches. Please note Pre-primary students are not able to order recess from the canteen.



Birthdays: If you choose to bring in something for your child to share with the other students in the class, this will be handed out at the end of the day. The canteen has a service where you can order a class set of cupcakes to be delivered to the classroom at the end of the day. We are an allergy friendly school so please do not include nuts in birthday treats.

Daily Procedure: As the doors open at 8:40am, this is the time for your child be organised for their day. In Pre-primary we teach and encourage independence, therefore, please allow them to be responsible for their own belongings. Once all of their morning jobs are completed, please settle your child to complete morning activities.

Pre-Primary Programs:

Morning Meetings: Is a Hammond Park Primary whole school approach to *'getting each day off to a great start'*. For 20 minutes in the morning, each class gathers and participates in **4 components (greeting, morning message, group activity and sharing)** to help create community and reinforce academic and social skills in lively ways. Please encourage your child to read the message displayed outside the classroom in the morning and respond where necessary.

English: At HPPS, whole school English blocks are run in the morning. In PP, we set small group English activities for the children to complete and rotate while the teachers work with a group of children to develop reading and writing skills.

Phonics program: Letters and Sounds is the phonics program run from Kindergarten to Year Two. This teaches sounds for students to segment and blend words when reading and writing.

Words, Grammar & Fun: Is an oral language program that will run in Term 2 and 3. It provides explicit teaching about specific vocabulary and grammar in a fun and interactive way.

Reading/Homework:

-Sight words: Learning words by sight (not sounding out). Some words are unable to be sounded out therefore this skill of learning certain words by sight is important and needs to be automatic to assist your child to become a fluent reader. Words will be coming home in their reading folders in **Week 5**. They are returned to class every morning and stay at school over the weekend. Take the time to practise these words everyday and when the classroom teacher sees that your child is ready, a new set of words will be sent home.

-Home Reading: Commencing **Week 6**. Children will take home a home reader book in their reading folders for practice. They will need to bring the books back **daily** in order to change it for a new one. Like the sight words, they will stay at school on Fridays and will **not** be sent home for the weekend. Remember to praise and encourage your child's efforts. Once students have completed a book, please sign the Home Reading Log.

News: Each term the children will participate in news commencing week 5. News addresses the necessary skills for the acquisition of oral language in an informal way. Each week there is a new topic or theme and we encourage the children to bring in an appropriate item in a bag clearly labelled with their name. Please see attached news roster.

Mathematics: A whole school Mathematics block is run during the day, which also consists of small group activities. (During these group rotations, teaching and activities are differentiated based on their developmental mathematical needs, teaching skills and strategies such as 'Counting On' and understanding of mathematical terms as outlined in the Western Australia Curriculum.)

ICT: We really appreciate the many parents of Hammond Park Primary who have made the payment towards the iPad Co-Contribution. This has allowed students to have access to 8 iPads per Pre-primary class. We integrate the Interactive Whiteboard and iPads into our daily learning, often using apps including Mathletics and Pic Collage to support the developmental needs of each student.

PBS: Positive Behaviour Support is a school wide framework aimed at improving the academic and behavioural outcomes of all students. PBS works to establish a climate in which appropriate behaviour is the norm. This occurs through the use of proactive strategies and the explicit teaching of behavioural expectations. These expectations are 'We are responsible, We are respectful, We are safe and We are learners'. Tokens are given to students throughout the day to recognise and acknowledge when they have demonstrated any of the school behaviour expectations throughout the school. Tokens are collected in class and contribute to whole school faction tallies.

Individual Meetings/Concerns: For informal questions or quick discussions please feel free to come in and see me before or after school. Alternatively, if you would like to discuss your child's progress, behaviour or if you have any other concerns, please make a formal appointment. Please inform the classroom teacher if your child has seen or still seeing an Occupation Therapist (O.T) or Speech Therapist etc. to ensure programs can be supported at school.

Thank you in advance for your support. We are looking forward to having a fantastic 2018 at HPPS!

Ms Carmen Tulloch
M Class Teacher