



ANNUAL REPORT 2018



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HAMMOND PARK PRIMARY SCHOOL

2018 ANNUAL REPORT

FROM THE PRINCIPAL

It is with great pleasure that I present the Annual Report for Hammond Park Primary School for 2018.

This Annual Report is a summary of our school's achievements over the past year and describes the progress we have made in implementing key strategies outlined in our 2017-2019 Business Plan. The report also describes the extent to which we have achieved the strategic targets articulated in our Business Plan.

Also detailed in this report are some of the major achievements and highlights of the 2018 school year.

2018 was another very successful and enjoyable year for our school in its fifth year of operation.

Our next external review is scheduled for Term 2, 2020. In the meantime, we continue to focus on achieving the strategic targets articulated in our 2017 – 2019 Business Plan. In order to do this we will ensure we continue ongoing and rigorous self-review processes and a self-assessment of our performance, across academic and non-academic domains.

I hope you enjoy reading this Annual Report and it helps you understand and acknowledge the real and authentic work and deep commitment of the staff, students and families of our school who continue to work together to ensure that Hammond Park Primary School maintains its reputation, in our local area, as an outstanding school with clearly developed processes and strategies that bind and bond students, staff and our community to continue ***“Learning Together Every Day”***.

Jennifer Lee
Principal

February 2019



2018 HIGHLIGHTS



BOOK FAIR



**WINTER SPORTS
CARNIVAL**



**INTERSCHOOL ATHLETICS
CARNIVAL**

The 2018 school year began with an enrolment of 570 students in K – year 6. We established twenty five classes to accommodate these students whilst also allowing room for growth throughout the year.

Our Positive Behaviour Support (PBS) expectations continue to be embedded in all that we do. Every day our PBS ‘pencils’ remind us that we are responsible, respectful, safe and we are learners.

Our *Fabulous Food Factory* opened three days a week – Wednesday and Thursday (lunch only) and Friday (lunch and recess). This roster and the menu was very well received by our community who look forward to ongoing opportunities to support the *Fabulous Food Factory* again in 2019.

The Hammond Park Primary School Parents’ and Citizens’ Association coordinated a number of successful fundraising events throughout the year.

Our annual “Day of Action against Bullying and Violence” was held in term one. The 2018 theme for this important day was “Bullying, No Way!”

Our annual ANZAC ceremony was held at the end of term one prior to the school holidays. Our year 6 students hosted this assembly. They also participated in the ANZAC Youth Parade along with other local schools. This event is hosted by the City of Cockburn.

In term 4, students in Pre-primary – year 6 attended two weeks of swimming lessons. These lessons were held for the very first time at Cockburn ARC, the City of Cockburn’s amazing new Aquatic and Recreation Centre.

Year 6 Camp to Woodman Point this year included an overnight sleepover. Students joined in a range of activities that challenged them and enhanced their team work and resilience

Our school choir performed publically at the Cockburn Choral Festival and also at the Massed Choir Festival at the Perth Concert Hall.

Our Annual Book Fair was held once again much to the delight of lots of our students. Thank you to Mrs Hurst who organized and coordinated this popular event that raises lots of money to purchase resources for our library.

Summer and Winter Sports Carnivals were held. Many of our year 5 and year 6 students represented our school in a variety of team events. Our students displayed exceptional sportsmanship at each of these carnivals. They looked fabulous in their school sports uniforms that were kindly donated by our Hammond Park Parents’ and Citizens’ Association.

Interschool Cross-Country was held at Harmony Primary School in June. Athletes from years 3 – 6 represented our school at this exciting event.

Runners’ Club took place on Tuesday, Wednesday and Thursday mornings throughout terms 1 and 2. Lots of children and lots of parents took the opportunity to build their fitness and have fun together. Our students enjoyed proudly wearing their faction lanyards that showed the cumulative total of laps completed.

National Simultaneous Storytime was held at Hammond Park and at 6,129 other locations across Australia. Lots of excited children read Tony Wilson’s book *Hickory Dickory Dash* together to celebrate this event.

The annual CCEN ART NOW Exhibition was well attended by our community. Congratulations to Mrs Gilks and Mrs Thomas who worked tirelessly to create wonderful displays of our student artwork at Atwell College.

CCEN’s Science Week competition was held in term 3.

Hammond Park Primary School won its very first Interschool Athletics Carnival!!!

OUR LOGO, OUR BELIEFS AND OUR VISION



OUR LOGO

Our logo ***“Learning Together Every Day”*** symbolises the successful, ongoing and lasting relationships that are nurtured between students, parents, the community and the staff.

The three figures in our logo represent these relationships whilst the leaves of the eucalyptus tree, prevalent in the local environment, embrace and support the development of a strong culture of collaboration now and into the future at our school.

OUR BELIEFS

Our beliefs inform how we work together as a collaborative learning community.

We believe that:

- Every student is capable of successful learning
- Developing self-discipline and working and learning cooperatively with others are essential skills for lifelong learning
- Knowing the families of the children we teach and working with them as partners is essential
- All members of our collaborative learning community regularly reflect on their words and actions towards each other
- We are enriched by the cultural diversity that exists within our learning community.



HARMONY DAY

OUR VISION AND VALUES

Hammond Park Primary School is a joyful place to be.

We have high social and academic expectations of all students. The decisions we make and the structures and processes that we have in place help maintain a learning environment that promotes intellectual rigour and is safe, respectful, and tolerant.



100 DAYS OF SCHOOL



OUR COMMUNITY AND OUR SCHOOL



**OUR GREEN GUARDIANS
AT WORK AROUND THE
SCHOOL**



**NEW PLAYGROUND
EQUIPMENT**

Hammond Park Primary School is situated in the growing suburb of Hammond Park, south of Perth in the City of Cockburn.

We opened our doors to 154 PP – Year 6 students and 75 Kindy students in February 2014. By the end of that year we had an enrolment of 246 students in Kindergarten – Year 6.

In 2018 we ended the year with an enrolment of 626 students from Kindergarten to Year 6. Thirty percent of our students come from a language background other than English (LBOTE).

Our school has four teaching and learning blocks including one that is specifically designed for early childhood children, a purpose built visual arts room and music room, a covered assembly area with a fully operational canteen, a library, an oval, cricket pitch, cricket nets and basketball/tennis courts.

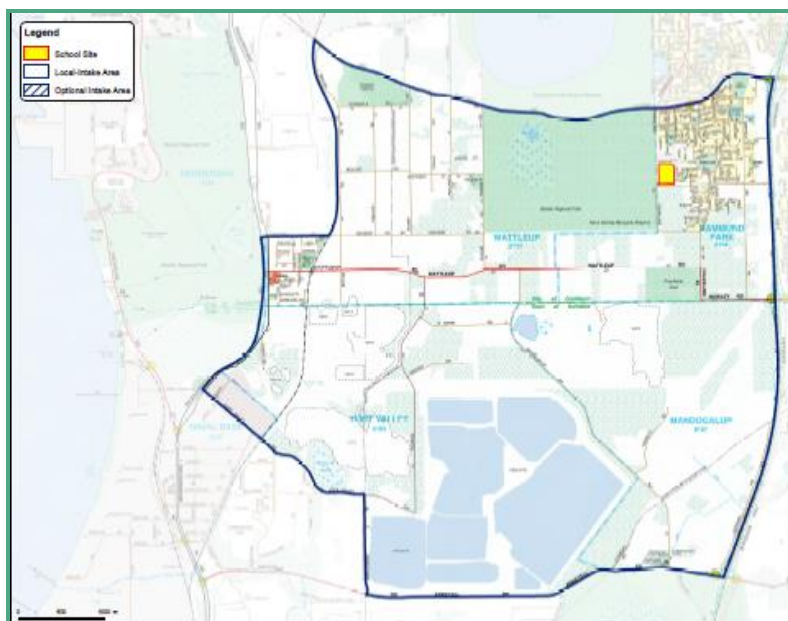
For the start of the 2018 school year, two more transportable classrooms were relocated to our school to accommodate our growing enrolments. These two classrooms are part of Frankland Block for year 6 students.

Out of school hours care was once again available on site in the mornings and after school. OSHClub operated from our Undercover Area. Vacation care was available during the school holidays each term.

State of the art ICT infrastructure is in place to ensure all students and staff members make the best use of the opportunities to use cutting edge technology in a 21st century learning environment.

All administration staff, teachers, education assistants and ancillary staff have been merit selected. Our dedicated, committed and professional team work together to establish a joyful and engaging learning environment where students can be the best they can be.

The boundaries of our school's **Local Intake Area:**



In 2018, Hammond Park Primary School Year 6 students, feed in to Atwell College for their secondary schooling.

Our ICSEA rating is 1055. The Australian average ICSEA rating is 1000.

Our socio-economic status is measured using the ICSEA rating (Index of Community Socio-Educational Advantage). The ICSEA value assigned describes the level of the school's educational advantage. It takes into consideration factors such as parents' occupation and education levels, the geographical location of the school and the proportion of indigenous students enrolled at the school. Data is retrieved from parent information at the time of enrolment.

LEADERSHIP AND PROFESSIONAL LEARNING

Staff are committed to and engaged with our school vision, ethos, policy and procedures.

- Staff are encouraged and supported to engage in lifelong learning by collaborating and learning with colleagues in school and across the Cockburn Central Education Network (CCEN).

All staff members engage in ongoing self-reflection to maintain effectiveness and currency of practice.

The Australian Institute of Teaching and School Leadership (AITSL) standards are used as a self-reflection tool for teachers and school leaders.

Employee Performance is a self-reflective process designed to support, monitor, develop and embed skill sets to ensure that all staff members achieve their professional and personal goals.

We work together to make sure that all teachers have the opportunity to observe other teachers teaching in order to reflect on their own teaching. This challenges them to adjust their current practices and improve outcomes for the students in their care.

Leadership opportunities at our school are enabled through:

- A Distributed Leadership model in key learning areas that provides opportunities for staff who want to develop their skills in this area.
- Level 3 teachers working collaboratively with their colleagues.
- Participation in a range of Curriculum and Behaviour Committees that meet regularly to support the strategic and operational direction of the school.

School based professional learning opportunities build staff capacity and engagement in the implementation of school initiatives and key focus areas.

- Collaborative meetings (K, PP, year 1, year 2, year 3, year 4 and year 5/6), committee meetings (Learning Areas, ECE, EALD and PBS) and Team Leaders' meetings held regularly and at point of need.
- Teachers are committed to meeting each Tuesday afternoon throughout the year to engage in sharing, data analysis, planning and professional learning.
- Teachers present professional learning to colleagues at collaborative meetings and each Tuesday afternoon after school.



NEW PLAY EQUIPMENT IN THE EARLY CHILDHOOD LEARNING AREA



CUBBY HOUSES IN THE EARLY CHILDHOOD LEARNING AREA



HAMMOND PARK PRIMARY INDEPENDENT PUBLIC SCHOOL BOARD

2018 SCHOOL BOARD

CHAIRPERSON:
Mr Nathan Cheung

PRINCIPAL:
Mrs Jennifer Lee

Ms Steph Jankowska

Dr. Tom Ansell

Ms Katie Fielding

Dr. Christine Lee

Mr Liam Murphy

Mr Shaune Naude

Ms Deb Beesley

Ms Emma Horsefield

Ms Angela Tibbits

Ms Lianne Clark

Mr Mike Ciccotosto



Our School Board met in our school Staff Room on Tuesday evenings in Weeks 3 and 7 each term during 2018. Our School Board Chairperson and some of our current School Board members were part of the important Steering Committee that was set up in 2013 during the planning stage of the school.

School Board members come from a range of backgrounds.

In 2018, Mr Nathan Cheung continued in the role of School Board Chairperson.

At each School Board meeting, Financial Reports were tabled for discussion to ensure understanding and clarity in relation to the school's finance procedures and protocols in line with the Department's Schools Resourcing System.

Mrs Lianne Clark continued as the endorsed P&C representative on our School Board. Mrs Clark is the President of the HPPS P&C Association. She presents a report to the School Board at each meeting. This provides valuable information to the meeting in regard to the work of the P&C. Ms Ange Tibbits continued as our **"Fabulous Food Factory"** coordinator throughout 2018.

HAMMOND PARK PRIMARY SCHOOL PARENTS AND CITIZENS' ASSOCIATION (P&C)

Our Parents and Citizens' Association continued to work together throughout 2018. Committees established in 2018 were also operational this year. These included the Fundraising Committee and the Canteen Committee, the School Banking Committee and the P&C Executive.

Our school canteen continued to provide and lunch to increasing numbers of children three days a week, recess food is also available on a Friday. Mrs Ange Tibbits, our Canteen Coordinator, continued to do an amazing job providing our students with healthy home- made options for lunch and recess on these days.

The Fabulous Food Factory's very popular birthday cupcake service went from strength to strength throughout the year.

Food available for purchase from the canteen meets the requirements of the Department's Healthy Food and Drink Policy.

The Fundraising Committee

The P&C held regular fundraising events throughout the year and have used the funds to support the school by buying resources for the buildings around the school, the library, our Physical Education and Visual Arts programs.

Successful fundraising events from previous years were replicated in 2018. These included a Free Dress Day every term, Athletics Carnival Zinc station, the Entertainment Book, and Mother's and Father's Day Stalls.

We look forward to continue working in partnership with this hard working group of parents who have the best interests of all students at our school now and into the future.

YEAR 6 - 2018



Year 6 Camp



In 2018 our year six cohort was made up of fifty students - the largest number since our school opened in 2014.

The year was most successful and filled with many opportunities for our students to embrace our school motto of *"Learning Together Every Day"*.

During the year, all students embraced the opportunity to learn about and develop the skills required to carry out important student leadership roles. These roles included PBS leaders, Prefects and Faction Captains. Interested students wrote and presented a formal application to signal their interest in becoming a 2018 student leader. Leaders were elected by student vote.

During the year students enjoyed a range of activities in and across the school and our wider community. They were involved in ICT expos, ANZAC celebrations, peer-tutoring programs, lunchtime clubs, Atwell Zone Extension programs and PEAC.

The students also enjoyed a number of educational experiences throughout the year that challenged them. Students enjoyed an overnight camp at Woodman Point. This experience witnessed students successfully transferring their knowledge and skills from the classroom into an outdoor, real-life setting, where perseverance, resilience, problem-solving and collaboration were so important.

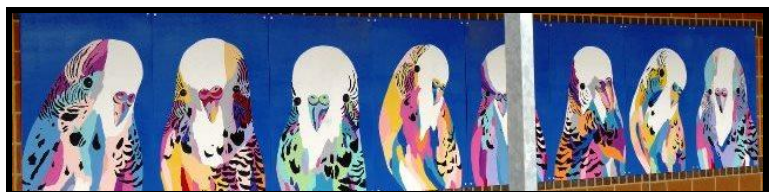
Students enjoyed many other special days at school. They eagerly enjoyed a range of interschool and in-school sporting events. They joined in Science Week, World Book Day, '100 Days of School' celebrations, Harmony Day, Autism Awareness Day and World Health Day. They used their knowledge of the Design Technologies Curriculum to design a cookbook and they trialled many of the recipes. This cookbook was then published and sold to very impressed parents.

Students also took their HASS learning outside of the classroom and enjoyed a range of educational experiences at Perth Mint, The Bell Tower and Fremantle Prison. They also enjoyed many opportunities to learn from visiting speakers to our school from the Electoral Commission, Constable Care, Resilience Workshops and our school Health Nurse during our Growth and Development work during Health.

It was a memorable year for all students and ended on a magnificent high with our graduation proceedings. Students and parents were involved in organising our evening ceremony at Tompkins on Swan. A night of dancing that included awards and memories that our students and staff will cherish forever. Following our formal farewells, students graduated in front of our Hammond Park Primary School community and the Honourable Roger Cook and our School Board Chairperson, at our formal school graduation ceremony. Our school community serenaded our wonderful Year 6 students in a final farewell through a whole school song, that is now; a much-loved tradition at our school.

Our fantastic P&C donated the funds for a high quality year book for each student. A copy of this special book was presented to each student and was extremely well received by students and their families.

2018 was a successful year, filled with many opportunities for our students to challenge themselves and grow together in preparation for high school. Most of our students waved farewell and moved on to our feeder high school, Atwell College. A number of our students went to other high schools including Leeming Senior High School, Melville Senior High School, Aquinas College, Corpus Christi College, Seton Catholic College, Emmanuel Catholic College and Kennedy Baptist.



ENROLMENTS

Student Numbers (as at 2018 Semester 2)

Kin	PPR	Y01	Y02	Y03	Y04	Y05	Y06	Total
(60)	103	88	82	90	63	50	50	586
98								

Kin	PPR	Prim.	Sec	Total
Male 45	56	227		328
Female 55	47	196		298
100	103	423		626

	Kin	PPR	Prim.	Total
Aboriginal	1	1	15	17
Non-Aboriginal	99	102	408	558
Total	100	103	423	626

2018 Attendance Overall Primary Years 1 – 6

	PPR	Y01	Y02	Y03	Y04	Y05	Y06
2016	95%	95%	94%	95%	94%	94%	92%
2017	93%	95%	95%	95%	95%	94%	97%
2018	95%	95%	96%	94%	95%	95%	95%
WA Public Schools 2018	92%	92%	93%	93%	93%	93%	93%

	Non-Aboriginal			Aboriginal			Total		
	School	Like Schools	WA Public Schools	School	Like Schools	WA Public Schools	School	Like Schools	WA Public Schools
2016	94.5%	94.5%	93.7%	94.1%	89%	80.7%	94.5%	94.4%	92.6%
2017	94.4%	94%	93.8%	95.3%	88.4%	81.2%	94.5%	93.9%	92.7%
2018	94.9%	94.1%	93.7%	89.6%	88.8%	80.8%	94.8%	94%	92.6%

This table clearly shows that HPPS 2018 Attendance overall for Years 1 - 6 is above that of Like schools and all WA Public Schools. We had an overall attendance rate of 94%. Attendance for our Aboriginal students is also above Like Schools.

We believe that monitoring attendance is a whole-school responsibility. This means that parents/caregivers of students must also work in partnership with the school to ensure that their child/children attend school regularly.

Student Attendance is recorded through our Student Information System (SIS) *Integris*. This is a legal requirement and must be completed at the beginning of **each** school day. Parents can notify the school to advise of student absences on *Message You*, an SMS messaging system, our Skoolbag (app) or via phone. If the teacher **does not record an absence then the default is that the student is present at school**. The classroom teacher is responsible for keeping attendance records accurate and up to date.

The following attendance procedures are adhered to each day:

- Daily Roll (on SIS)**
 - An official roll is accurately maintained by the classroom teacher.
 - Absences must be recorded each morning by 9.30am. These absences are updated if necessary in the afternoon
 - Notes received from previous absences are kept on file in the classroom and available for interrogation by Associate Principals at point of need
- Late Arrival Slip**
(Must be collected from the front office by any student who arrives after 9.00am)
 - Used by the student to show arrival time. This must be presented to the class teacher for confirmation of attendance on arrival to class
 - Office staff record the student as late on SIS when they arrive at school

Associate Principals generate Attendance Reports from SIS to monitor at risk students. Class teachers request notes from parents/caregivers if an absence is unexplained.

In the case of severe non-attendance parents/caregivers are asked to account and an Individual Attendance Plan is co-developed and closely monitored by Associate Principals and class teachers.

STUDENT PERFORMANCE INFORMATION

I am delighted to include the letter received from the Chief Executive Officer of Australian Curriculum, Assessment and Reporting Authority (ACARA). This letter identifies that Hammond Park Primary School has demonstrated above average gain in student reading achievement, as measured by 2018 NAPLAN testing, as students make progress from year 3 to year 5.

I am very proud to have been acknowledged for these gains.

*Jennifer Lee
Principal
Hammond Park Primary School*

Dear Principal,

I am pleased to advise that ACARA has identified your school as having demonstrated substantially above average gain in reading achievement, as measured by NAPLAN 2018.

On behalf of ACARA, I would like to extend my congratulations to you and your school community on this achievement. Improvement in student literacy of this magnitude, as measured by NAPLAN, is significant and worthy of highlighting and acknowledging.

*David deCarvalho
Chief Executive Officer
Australian Curriculum, Assessment and Reporting Authority.*

2017 – 2019 BUSINESS PLAN STRATEGIC TARGETS

In 2018 Year 3 performance in Band 5 and beyond is equal to or above Like Schools in all areas tested (Numeracy, Reading, Spelling, Writing and Grammar and Punctuation).

Year 5 performance in Band 7 and beyond is equal to or above Like Schools in all areas tested (Numeracy, Reading, Spelling, Writing and Grammar and Punctuation).

2018 NAPLAN PERFORMANCE AGAINST BUSINESS PLAN STRATEGIC TARGETS

In 2018 our Year 3 and Year 5 NAPLAN performance against our Business Plan Targets was analysed by all staff and a number of School Board members on our second School Development Day in Term 4 2018.

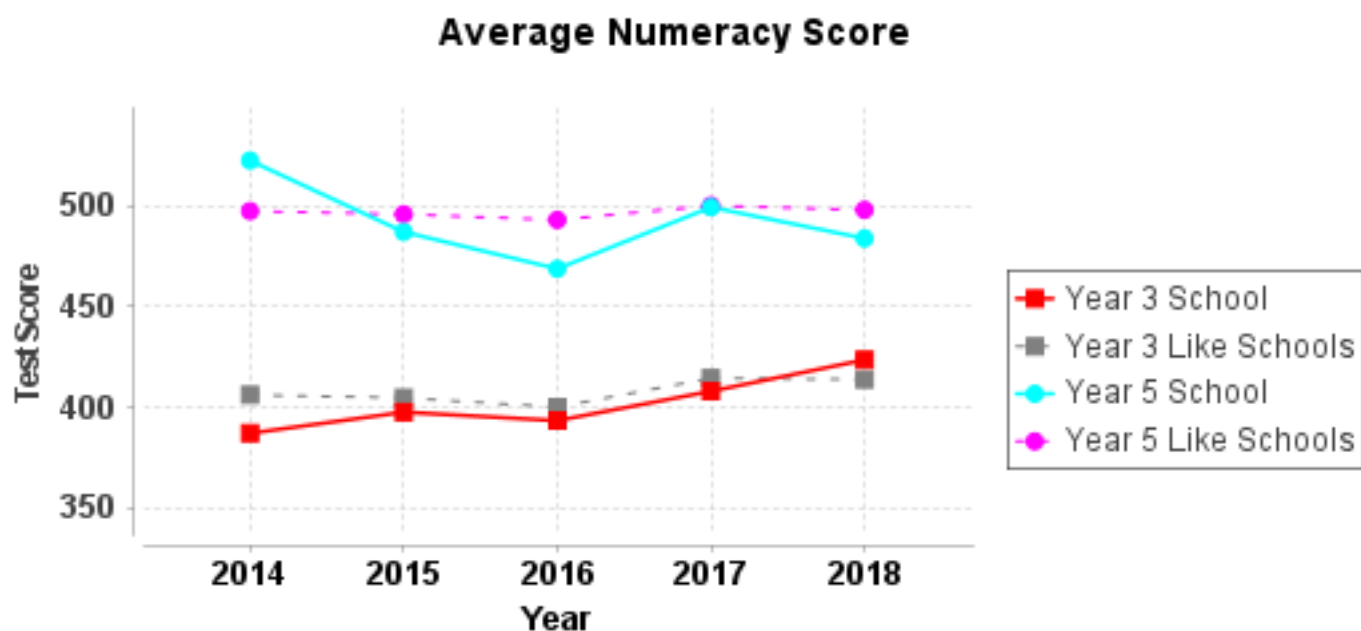
Analysis of 2018 NAPLAN data reveals that our Year 3 targets in all areas tested - Numeracy, Spelling, Reading, Writing and Grammar and Punctuation were met.

Analysis of 2018 NAPLAN data reveals that our Year 5 target in and Reading was met. Our Year 5 targets in Numeracy, Spelling, Writing and Grammar and Punctuation were not met.

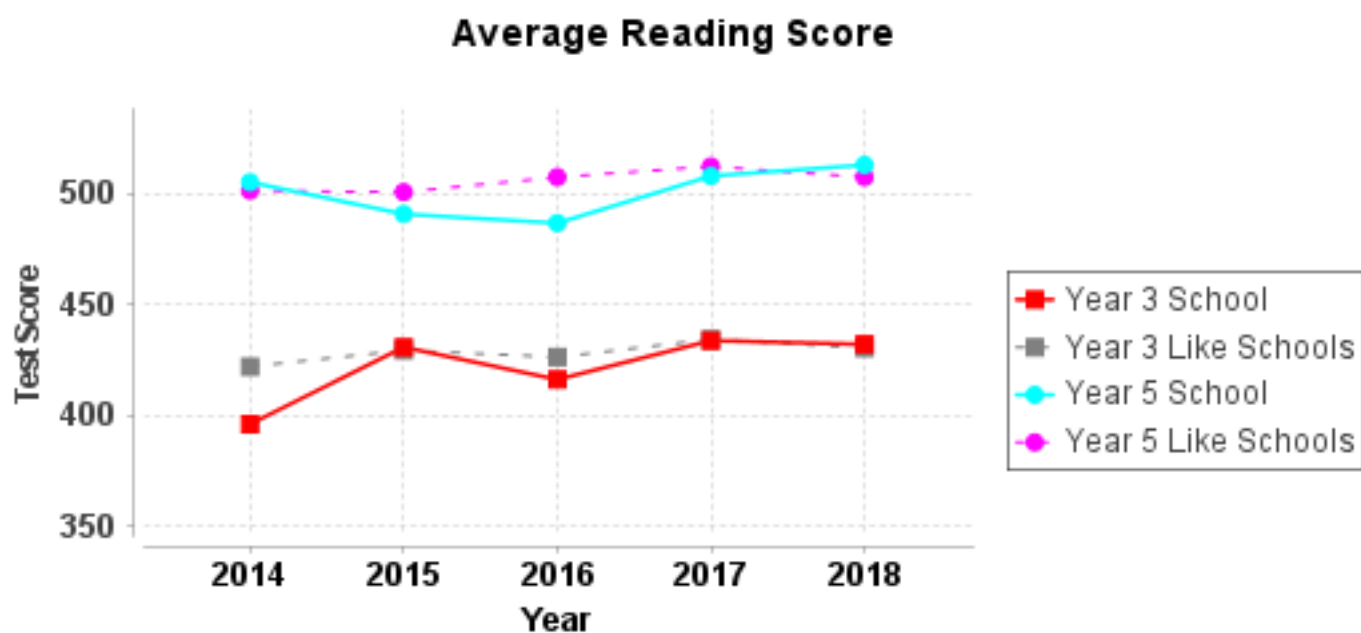
We are confident that our self-assessment processes and associated planning will continue to inform and guide improvement in Reading for all year levels in 2018. Case management groups will be established in all year levels to ensure targeted teaching and learning for individuals and groups through differentiated planning.

STUDENT PERFORMANCE INFORMATION

2014 – 2018 NAPLAN NUMERACY LONGITUDINAL SUMMARY

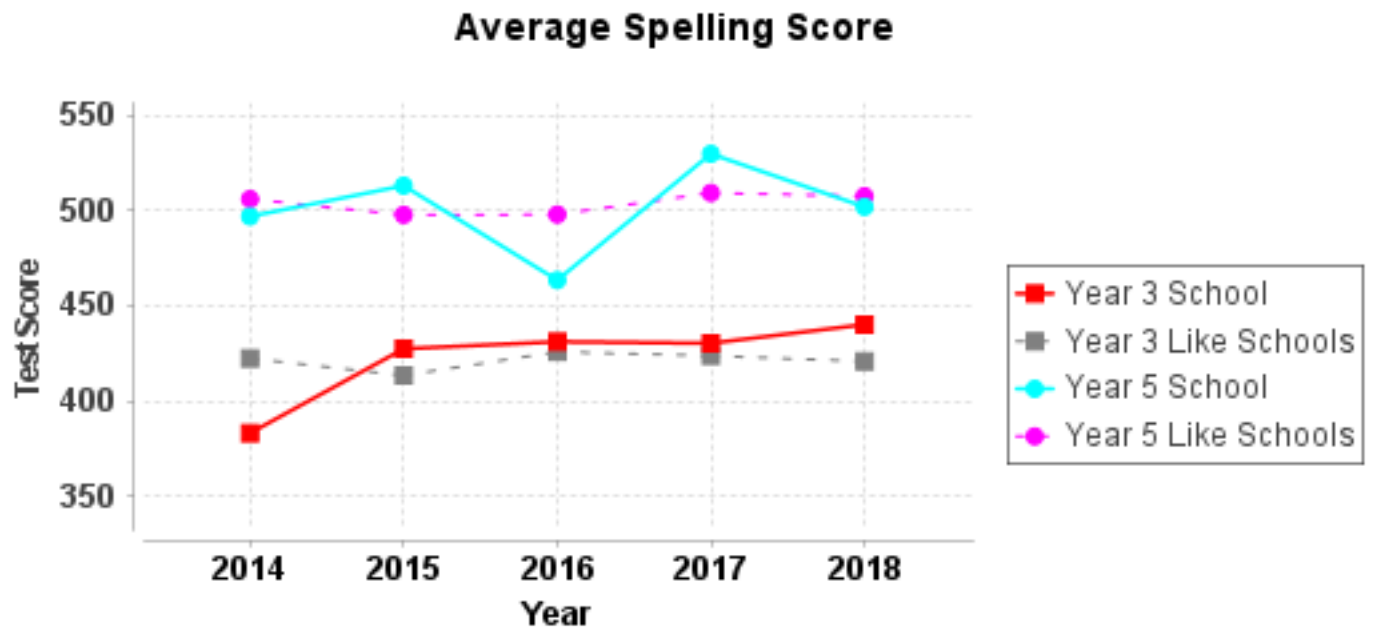


2014 – 2018 NAPLAN READING LONGITUDINAL SUMMARY

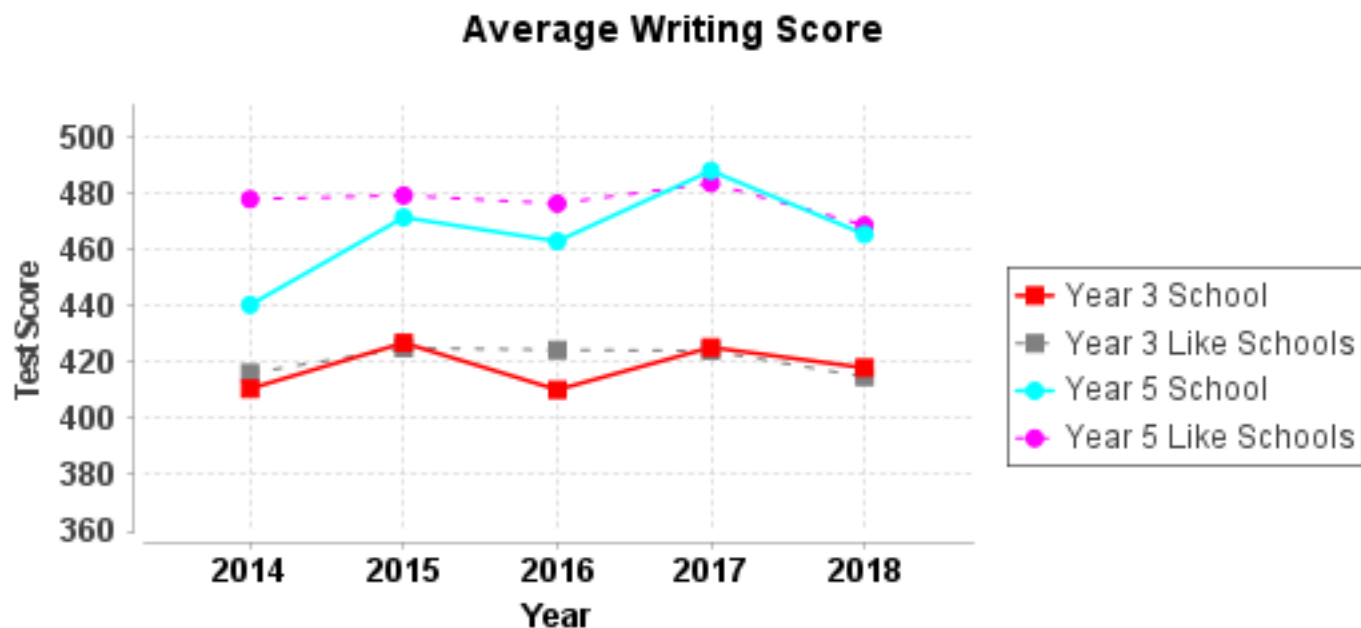


STUDENT PERFORMANCE INFORMATION

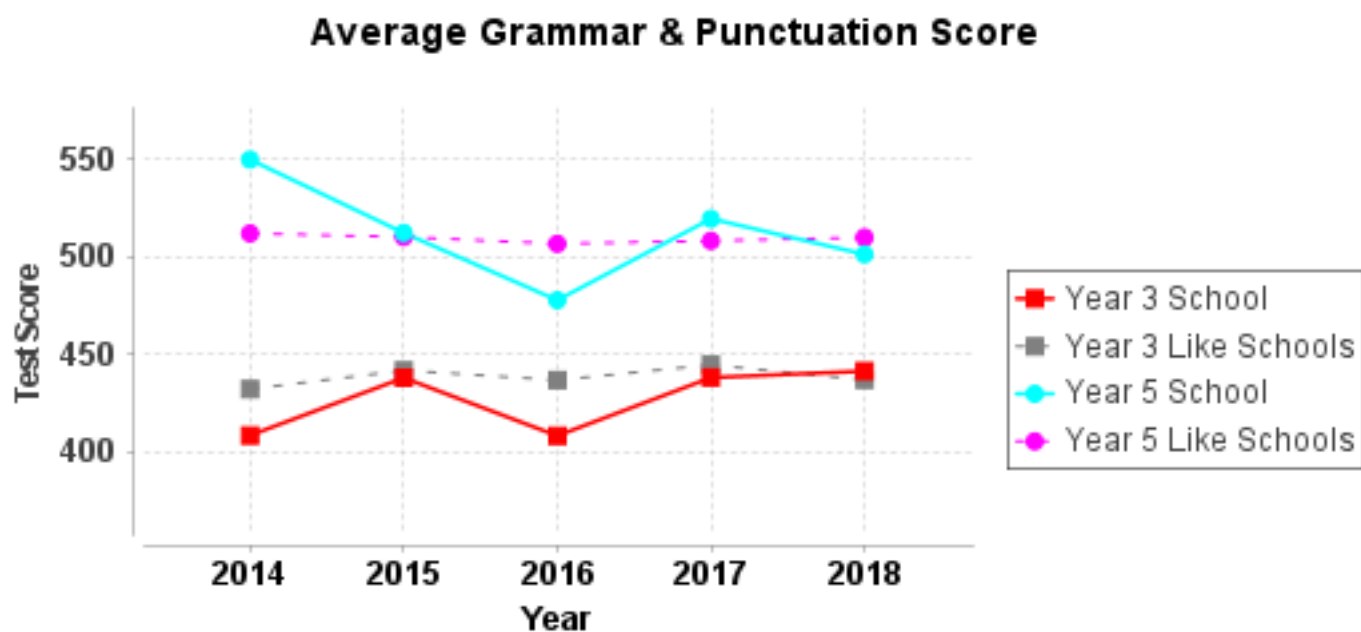
2014 – 2018 NAPLAN SPELLING LONGITUDINAL SUMMARY



2014 – 2018 NAPLAN WRITING LONGITUDINAL SUMMARY



2014 - 2018 NAPLAN PUNCTUATION AND GRAMMAR LONGITUDINAL SUMMARY

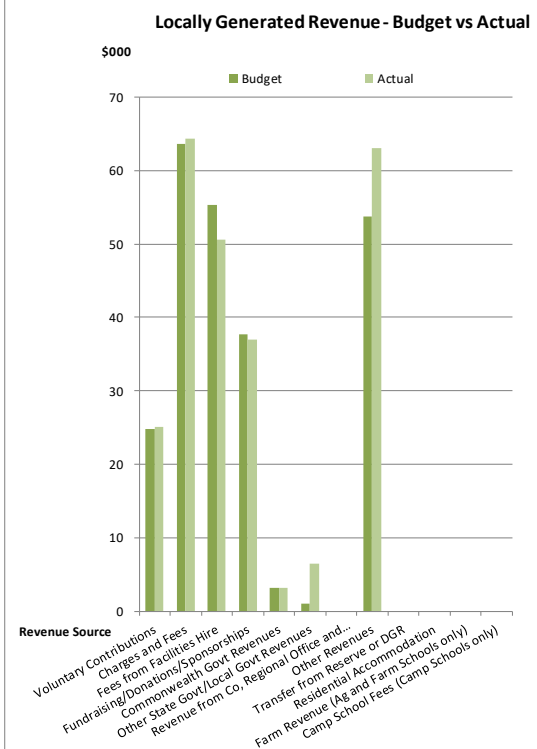
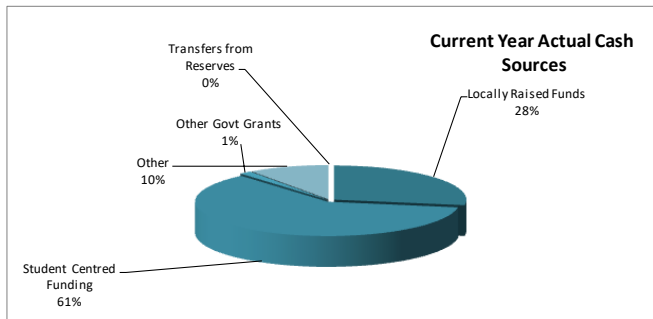


SCHOOL BUDGET AND ANNUAL ACCOUNTS

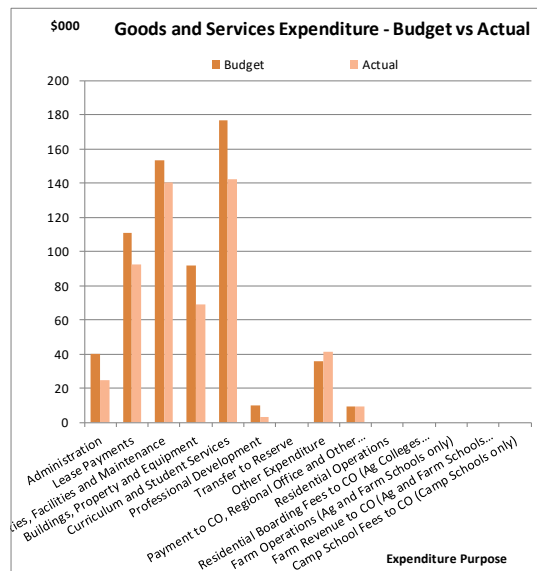
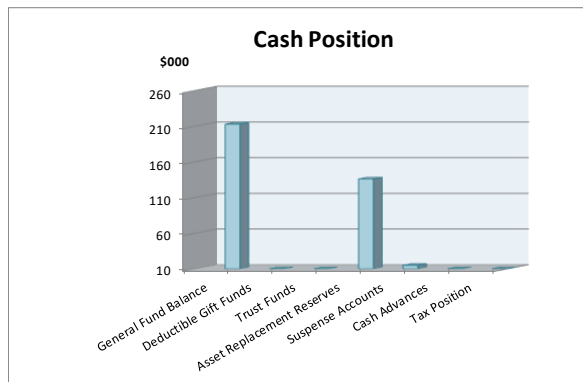
Hammond Park Primary School

Financial Summary as at
31 December 2018

	Revenue - Cash & Salary Allocation	Budget	Actual
1	Voluntary Contributions	\$ 24,774.00	\$ 25,114.50
2	Charges and Fees	\$ 63,672.00	\$ 64,284.99
3	Fees from Facilities Hire	\$ 55,300.00	\$ 50,527.29
4	Fundraising/Donations/Sponsorships	\$ 37,674.95	\$ 37,032.31
5	Commonwealth Govt Revenues	\$ 3,161.45	\$ 3,161.45
6	Other State Govt/Local Govt Revenues	\$ 1,000.00	\$ 6,414.88
7	Revenue from Co, Regional Office and Other Schools	\$ -	\$ -
8	Other Revenues	\$ 53,673.00	\$ 63,095.44
9	Transfer from Reserve or DGR	\$ -	\$ -
10	Residential Accommodation	\$ -	\$ -
11	Farm Revenue (Ag and Farm Schools only)	\$ -	\$ -
12	Camp School Fees (Camp Schools only)	\$ -	\$ -
	Total Locally Raised Funds	\$ 239,255.40	\$ 249,630.86
	Opening Balance	\$ 93,935.87	\$ 93,935.87
	Student Centred Funding	\$ 391,452.88	\$ 391,452.88
	Total Cash Funds Available	\$ 724,644.15	\$ 735,019.61
	Total Salary Allocation	\$ 4,948,853.00	\$ 4,948,853.00
	Total Funds Available	\$ 5,673,497.15	\$ 5,683,872.61



	Expenditure - Cash and Salary	Budget	Actual
1	Administration	\$ 39,770.00	\$ 24,732.69
2	Lease Payments	\$ 111,000.00	\$ 92,428.06
3	Utilities, Facilities and Maintenance	\$ 153,150.00	\$ 140,389.24
4	Buildings, Property and Equipment	\$ 91,595.54	\$ 69,008.75
5	Curriculum and Student Services	\$ 176,577.50	\$ 142,007.96
6	Professional Development	\$ 10,000.00	\$ 3,380.91
7	Transfer to Reserve	\$ -	\$ -
8	Other Expenditure	\$ 35,995.00	\$ 41,501.29
9	Payment to CO, Regional Office and Other Schools	\$ 8,958.84	\$ 8,958.84
10	Residential Operations	\$ -	\$ -
11	Residential Boarding Fees to CO (Ag Colleges only)	\$ -	\$ -
12	Farm Operations (Ag and Farm Schools only)	\$ -	\$ -
13	Farm Revenue to CO (Ag and Farm Schools only)	\$ -	\$ -
14	Camp School Fees to CO (Camp Schools only)	\$ -	\$ -
	Total Goods and Services Expenditure	\$ 627,046.88	\$ 522,407.74
	Total Forecast Salary Expenditure	\$ 4,919,408.00	\$ 4,919,408.00
	Total Expenditure	\$ 5,546,454.88	\$ 5,441,815.74
	Cash Budget Variance	\$ 97,597.27	



Cash Position as at:	
Bank Balance	\$ 363,230.27
Made up of:	\$ -
1 General Fund Balance	\$ 212,611.87
2 Deductible Gift Funds	\$ -
3 Trust Funds	\$ -
4 Asset Replacement Reserves	\$ 135,921.00
5 Suspense Accounts	\$ 14,955.40
6 Cash Advances	\$ -
7 Tax Position	\$ 258.00
Total Bank Balance	\$ 363,230.27