




HAMMOND PARK PRIMARY SCHOOL BOARD MINUTES

Date:	3 August 2022	Chair:	Mark Holst
Time:	5.30pm – 7.00pm	Location:	HPPS Staffroom
Attendees:	School Staff: Kim Calabrese Parents: Mark Holst, Josip Vuletic, Kerry Manning, James Humphrey, Thom Ansell, , Sujata Ghosh, , Derek Tibbits		
Apologies:	Dan Cochrane, Josh Ainsworth, Kimberley Montgomery		
Absent:			

Time	Item	Documents	Discussion	Led By	Recommendations
5:30pm	Welcome Acknowledgement of Country Conflicts of interest Apologies and absentees. Correspondence in and out. <ul style="list-style-type: none"> • Noting of minutes of last meeting. 		No correspondence in or out. No minutes to be endorsed.	Chair	
	Secretary Role		<ul style="list-style-type: none"> • Invitation for a Board member to take on role. 		Extend invitation to Board members who were absent from meeting.
	Principal Address		<ul style="list-style-type: none"> • Introduction • Current Business Plan Acknowledgement of how hard staff are working. Discussed and shared elements of process to audit current practice. Guiding questions <i>How are we doing?</i> <i>How do we know this? What evidence do we have?</i> <i>What impact is it having on student outcomes?</i> <i>Where to next?</i>	Principal	

			<p>Noted - area of Relationships and Partnerships initial feedback suggests staff do not know who Board members are. Data collated through process with staff will be used to inform Business plan 2023-2025. National School Opinion Survey will be actioned for feedback for next Bus Plan from community. Discussed communication:</p> <ul style="list-style-type: none"> - Streamlining approach to reduce workload staff. - Community communication weekly. - Flagged potential option for a school Facebook. <p>Raised enrolment projection and consideration of enrolment numbers. Discussed impact of reducing intake and considerations with resources and infrastructure.</p> <ul style="list-style-type: none"> • Raised incident near school involving student being hit. • Discussed communication with Cockburn Council and Councillor Tarun Dewan (Cockburn Councillor East Ward). • Significant community communication on social media. Discussed the role of the P&C to represent the parent body. <p>Your Move- Chair shared routes and discussion around the choice. Important to get the map correct as this will support further initiatives.</p>	Chair	Board members to review link shared by Chair and email Feedback.
	<p>Traffic Management</p>		<p>Budgets are all on track for correct spend.</p> <p>Shared location and costings for Shade Sail over boat playground Shade sail over Water Play ECE Shade sail over slide ECE Shade sail over four square courts near library.</p> <p>Inquiry about previous discussions about Shade Sails over seating area for parents.</p> <p>Voluntary contributions on track.</p> <ul style="list-style-type: none"> • 		Kerryn to review previous minutes regarding shade sails over parent seating.
	<p>Financial Report Provide a report on financial position against strategic directions of the school plan.</p> <p>Voluntary Contribution Comparison</p>				
	<p>General Business</p>				
	<p>Close : 7.15pm</p>				
	<p>Next Meeting : 30 August 2022</p>				

Board Chair:  Date: 30/10/2022